

**VIRGINIA BOARD OF VETERINARY MEDICINE  
CONFERENCE CALL PURSUANT TO §54.1-2400(13)  
DEPARTMENT OF HEALTH PROFESSIONS  
AUGUST 23, 2011  
MINUTES**

- CALL TO ORDER:** The conference call was called to Order by Joseph A. May, DVM, Chair, at 11:00 a.m. at the office of the Department of Health Professions, Henrico, VA. The conference call was held pursuant to §54.1-2400(13) to discuss a settlement proposal in the case of **Richard S. Freedman, DVM.**
- PARTICIPANTS:** James W. DeBell, DVM  
James Schliessman, Assistant Attorney General  
Howard Casway, Senior Assistant Attorney General  
Charis Mitchell, Assistant Attorney General  
Leslie Knachel, Executive Director  
Terri Behr, Operations Manager
- CLOSED SESSION:** On properly seconded motion by Dr. DeBell, the conference call participants recessed Open Session and convened in Closed Session pursuant to §2.2-3711(A)(7) of the Code of Virginia for the purpose of consultation with and provision of legal advice by board counsel regarding a settlement proposal in case involving **Richard S. Freedman, DVM.** Additionally, it was moved that Leslie Knachel, James Schliessman, Howard Casway, Charis Mitchell and Terri Behr attend the closed meeting because their presence in the closed meeting was deemed necessary. Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the SCC reconvened in open session.
- ADVICE OF COUNSEL:** The Special Conference Committee received advice from counsel regarding future proceedings.
- ADJOURNMENT:** The conference call was adjourned at 11:40 a.m.

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Joseph A. May, DVM, Chair

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Leslie L. Knachel, MPH  
Executive Director